

AMERICAN LUMBER STANDARD COMMITTEE, INCORPORATED®

NATIONAL GRADING RULE COMMITTEE

BYLAWS

August 14, 2015

Section 1 - Purpose. The purpose of these Bylaws shall be to govern the work of the National Grading Rule Committee (hereinafter "NGRC") in exercising its functions under Voluntary Product Standard 20 (hereinafter "VPS 20") as published by the Department of Commerce.

Section 2 - Construction. These Bylaws shall be liberally construed, consistent with VPS 20 and the pertinent provisions of the By-Laws of the American Lumber Standard Committee.

Section 3 - NGRC Composition. The membership of the NGRC shall be as set forth in Section 11.3 of VPS 20. Appointments to the NGRC shall be made in the manner prescribed by Section 11.4 of VPS 20. Alternate members may attend NGRC meetings and in the absence of the principal may exercise all rights of membership including the right to vote on questions coming before the NGRC in meetings or by other action.

Section 4 - Chairman and Secretary. The NGRC shall elect a Chairman and Vice Chairman in the manner prescribed by Section 11.4 of VPS 20. The President of the American Lumber Standard Committee shall serve as Secretary of the NGRC. Federal members of the NGRC shall not be officers of the NGRC.

Section 5 - Secretary's Duties. Subject to direction of the Chairman of the NGRC, the Secretary shall be responsible for the preservation of the NGRC books and records, and shall prepare and distribute notices of all NGRC meetings, and keep and distribute minutes of the meetings and perform such other duties as may be requested by the Chairman of the NGRC.

Section 6 - Office. The office of the NGRC shall be at the principal office of the American Lumber Standard Committee.

Section 7 - Meetings. The NGRC shall meet from time to time at such times and places as designated by the Chairman. The Secretary shall issue a notice of meetings and an agenda to NGRC members thirty days prior to a meeting date. Items may be added to the agenda up to seven days before a meeting date.

Section 8 - Transaction of Business. A majority of members representing rules writing agencies and a majority of the other members shall constitute a quorum to conduct business. Each member shall have one vote. The majority vote of those present and voting at a meeting shall prevail.

Section 9 - Telephone Meetings. A meeting may be held by means of a conference telephone or similar communication equipment if all persons participating in the meeting can hear each other at the same time. Participation in a meeting by these means constitutes presence in person at the meeting.

Section 10 – Informal Action. Action may be taken by informal action without a meeting if a unanimous written consent which sets forth the action is signed by each member of the Committee and filed with the minutes of the Committee.

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Section 11 - Functions of the NGRC. The NGRC shall carry out those functions prescribed by Section 11.2 of VPS 20. To this end, the Chairman of the NGRC, with the approval of the NGRC, may from time to time appoint one or more subcommittees to make recommendations to the NGRC.

Section 12 - Amendments. Any member of the NGRC may propose amendments to these Bylaws by timely written request to the Secretary in advance of notice of any meeting. Amendments to these Bylaws may be adopted at any time by the American Lumber Standard Committee by a majority vote at any meeting of the American Lumber Standard Committee, provided that notice of the proposed amendment to these Bylaws, including its text and a brief statement of the reasons therefore is included in the notice of the meeting.

Section 13 - Effective Date. These Bylaws and any amendments thereto shall become effective upon approval by the American Lumber Standard Committee, unless an effective date is expressly determined by the American Lumber Standard Committee.